

16 May 2003

Dear Councillor

DEVELOPMENT CONTROL AND LICENSING COMMITTEE

A meeting of the Development Control and Licensing Committee will be held initially at 10.30am at Birchanger and then at Little Dunmow and later at the Council Offices, London Road, Saffron Walden, on Tuesday 27 May 2003 at 2.00 pm.

Yours faithfully

ELIZABETH FORBES

Chief Executive

**A G E N D A
PART I**

1 To inspect the sites of the following applications:-

10.30 am 1810/02/FUL Birchanger – 163 bedroom hotel with parking and landscaping – Birchanger Green MSA, Dunmow Road for Welcome Break Group Ltd

Approx 11.10 am 1760/02/FUL Little Dunmow – change of use of agricultural land to car and lorry turning and maintenance facility – land adjacent the railway yard, Station Road for Mr S Malins.

Members should meet at the Saffron Walden office at 10.00 am in order to share transport arrangements

2 Appointment of Vice- Chairman.

3 Apologies for absence and declarations of interest.

4 Minutes of the meeting held on 28 April 2003 (attached) and the extraordinary meeting held on 15 May 2003 (to follow).

5 Business arising.

6 Applications withdrawn.

7 Schedule of Planning Applications.

Item for Decision

8 Affordable Housing at Littlebury.

Items for Information

9 Appeal decisions.

10 Planning Agreements (to follow).

11 To arrange site visits, if any.

12 Any other items which the Chairman considers to be urgent.

At the discretion of the Chairman, agenda items and planning applications may be taken out of the order in which they appear on the papers.

To:- Members to be appointed at the Annual Council meeting on 20 May 2003

Enc: Minutes of the meeting held on 28 April 2003
Reports as listed on agenda

Lead Officer: John Mitchell (01799) 510450
Committee Officer: Maggie Cox (01799) 510369

MEETINGS AND THE PUBLIC

Members of the public are welcome to attend any of the Council's Committee meetings and listen to the debate.

Members of the public and representatives of parish and town councils are now permitted to speak at the meetings. You will need to register with the Committee Officer by 2.00 pm on the Friday before the meeting. An explanatory leaflet has been prepared which details the procedure and is available from the Council Offices at Saffron Walden and Great Dunmow.

The agenda is split into 2 parts. Most of the business is dealt within Part I which is open to the public. Part II includes items which must be discussed in the absence of the press or public, as they might deal with information which is personal or sensitive for some other reason. You will be asked to leave the meeting before Part II items are discussed.

You are entitled to see any of the background papers that are listed at the end of each report.

If you want to inspect background papers or speak before a meeting please contact either Mick Purkiss on 01799 510430, Maggie Cox on 01799 510369, Cathy Roberts on 01799 510434 or Peter Snow on 01799 510431 or by fax on 01799 510550